



Premises Licence

BASINGSTOKE & DEANE BOROUGH COUNCIL

Premises Licence Number

18/00096/PREMV

Part 1 – Premises Details

Postal address of premises

Cliddesden Millennium Village Hall
Church Lane, Cliddesden
Basingstoke RG25 2JQ

Licensable activities authorised by the licence:

Live Music – This activity will take place indoors and outdoors.

Monday to Sunday 08:30 - 23:45

Further details: Varied music by solo performers or bands at fund raising or social events, parties and weddings, with suitably amplified music.

The outside patio area will only be used during the Christmas season when carol singing, accompanied by music, may take place.

Seasonal variation: New Year's Eve events may continue until 01:00.

Recorded Music – This activity will take place indoors and outdoors.

Monday to Sunday 08:30 - 23:45

Further details: Varied recorded music at fund raising or social events, parties and weddings, suitably amplified.

Occasionally (3-4 times per year) this could take place in the marquee as shown on the site plan.

The outside area will only be used during the Christmas season when carol singing, accompanied by music, may take place or occasionally recorded music may accompany children's activities on the patio in fine weather.

Seasonal variation: New Year's Eve events may continue until 01:00.

Plays – This activity will take place indoors only.

Monday to Sunday 08:30 - 23:45

Further details: Amateur and professional productions and youth drama groups, with suitably amplified sound.

Films – This activity will take place indoors only.

Monday to Sunday 08:30 - 23:45

Further details: Village film club and occasionally films shown by local organisations or private hirers, with suitably amplified sound.

Indoor Sporting Events

Monday to Sunday 08:30 - 23:45

Further details: Such as badminton, martial arts or children's sports.

Performances of Dance – This activity will take place indoors only.

Monday to Sunday 08:30 - 23:45

Further details: Amateur, professional and youth groups, with suitably amplified sound.

Licensable activities authorised by the licence:

Similar to Music or Dance – This activity will take place indoors only.

Monday to Sundays **08:30 - 23:45**

Sale of Alcohol

Monday to Friday **19:00 – 23:00**

Saturday and Sunday **12:00 - 23:00**

Seasonal Details - Not on Christmas Day.

Weather permitting, sale of alcohol could occasionally take place (3-4 times per year) in a marquee as shown on the site plan.

Non Standard Timings

New Year's Eve 19:00 to 00:30

New Year's Day, very ad hoc demand could involve supply 12.00 to 14.30 but there are no definite plans for this.

Adult Entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children. None

The opening hours of the premises Monday to Sunday 07:00 - 00:30

Closed on Christmas Day. Open until 01:00 on occasions e.g. New Year's Eve and when cleaning is taking place.

Alcohol is supplied for consumption on the premises only

Part 2

Premises licence holder:

The Trustees of Cliddesden Village Hall

Cliddesden Millennium Village Hall
Church Lane
Cliddesden
Basingstoke
Hampshire

Telephone no: N/A

Registered Bus no: 257526

Designated premises supervisor:

Not Applicable. Every supply of alcohol under the premises licence must be made or authorised by the Trustees of Cliddesden Village Hall Management Committee.

Annex 1 – Mandatory conditions

Where the Licence Authorises Supply of Alcohol:

- (1) Every supply of alcohol under the premises licence must be made or authorised by the management committee.

Where the Licence Authorises Exhibition of Films:

Admission of children to the exhibition of any film is restricted in accordance with:

- (1) Where the film classification body is specified in the licence, unless subsection (2)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
- (2) Where:
 - (a) the film classification body is not specified in the licence; or
 - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question;admission of children must be restricted in accordance with any recommendation made by that licensing authority.

In this section: 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 9(c 39) (authority to determine suitability of video works for classification).

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014 – effective from 1 October 2014

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or (b) an ultraviolet feature.
4. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**5. Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014
– effective from 28 May 2014**

1. Alcohol minimum permitted price – on and off sales/supply
A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 —
- a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b) “permitted price” is the price found by applying the formula - $P = D + (D \times V)$ where—
 - i) **P** is the permitted price,
 - ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
 - i) the holder of the premises licence,
 - ii) the designated premises supervisor (if any) in respect of such a licence, or
 - iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

Annex 2 – Conditions consistent with the Operating Schedule

General licensing objectives

Alcohol will normally be supplied at events where entry is by ticket only or where membership of the group is restricted.

Alcohol will only be sold to the general public when they are wedding or party guests, or at a fund raising or community event organised by a local organisation.

The hall has effective Licensing and Age Verification Policies to prevent underage drinking or drunkenness on the premises.

Every supply of alcohol must be made or authorised by Cliddesden Village Hall Management Committee or their representative.

Prevention of crime and disorder objectives

Only restricted group bookings will be allowed at the discretion of the Committee.

A formal hiring agreement will be signed for all bookings which will include conditions, deposit and, for any party for those under 21 years old there must be a named person who will take responsibility for the booking.

Public safety objectives

The premises will be inspected in accordance with regulations to comply with legislation.

The hall has comprehensive Health and Safety, Risk Assessment and Fire Risk Assessment Policies which are reviewed annually or as required.

Good external lighting will be maintained to ensure the public's safety and internal safety lighting will be tested regularly.

The location of fire exits are clearly marked and all portable fire extinguishers tested annually.

There is wheelchair access and a disabled toilet.

There is a pay telephone in the lobby which is available for emergency use.

There shall be no special effects, ie stroboscopic lighting, smoke, laser, real flame, pyrotechnics, foam, etc without the consent in writing of an officer from the Hall Management Committee

The maximum permitted number of persons within the premises shall not exceed 200 whether seated or dancing.

Prevention of public nuisance objectives

The hiring agreement will include conditions on noise nuisance during and while leaving events to protect local residents living close to the premises.

Clear instructions are given to all hall users for clearing the hall, disposal of rubbish and times for departure.

Protection of children from harm

The hall layout allows for the supply of alcohol via a dedicated bar separated from food and non-alcoholic beverages.

Children will only be served non-alcoholic drinks from the kitchen servery.

Responsible adults are to be in attendance at all times when children are on the premises and to supervise their activities.

The hall has a comprehensive Safeguarding Policy which is reviewed regularly.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Embedded Restrictions pertaining to the converted licence

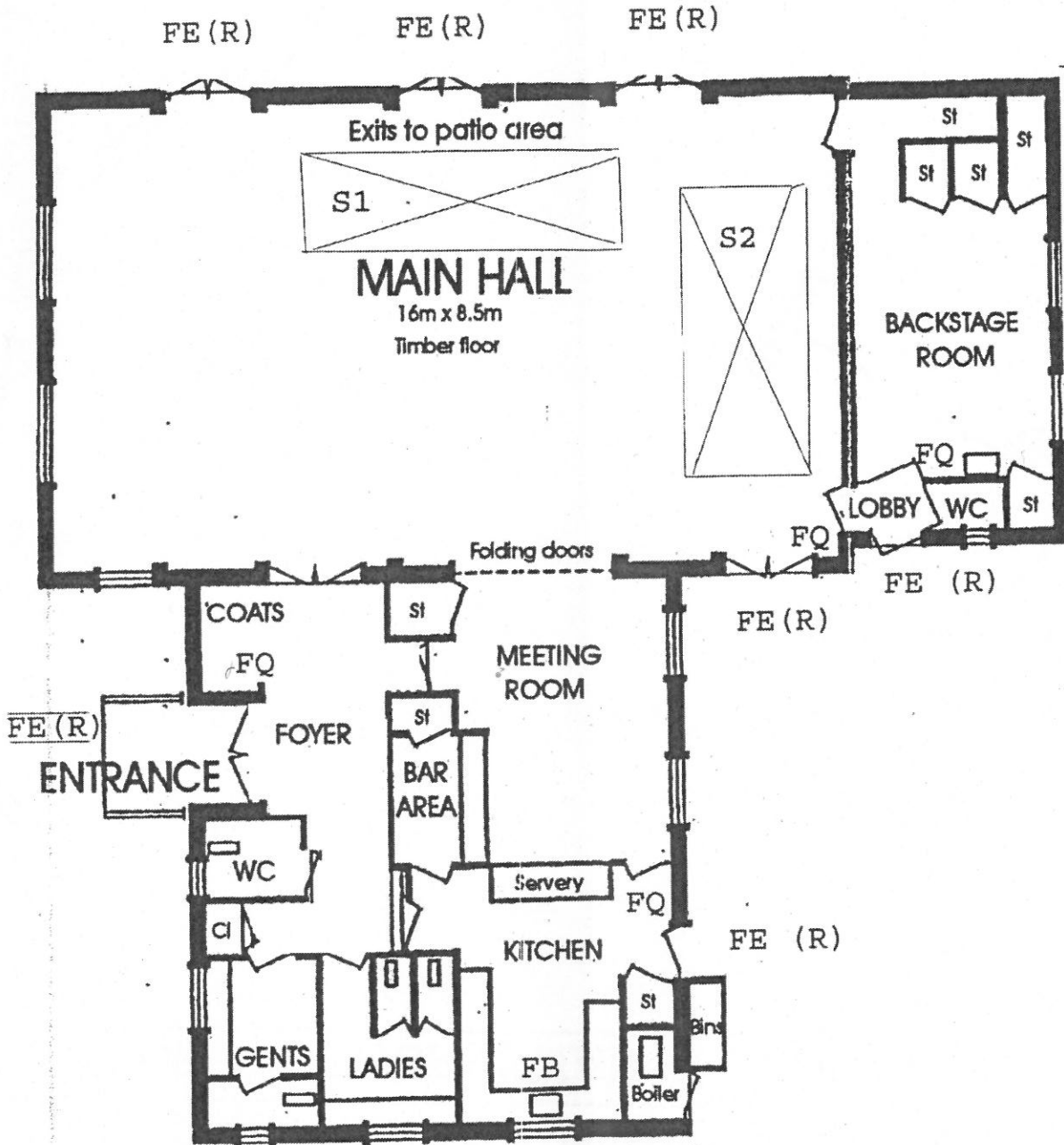
None

Annex 5 – Plans

See attached.

CLIDDESSEN MILLENNIUM VILLAGE HALL
INTERIOR PLAN SCALE 1:100

A STAGE MEASURING THREE METRES BY FIVE IS NORMALLY KEPT STORED ON A PALLETT. WHEN ERECTED IT IS APPROX ONE METRE TALL AND MAY BE POSITIONED AS MARKED [S 1] OR [S 2] (ONE POSITION ONLY)

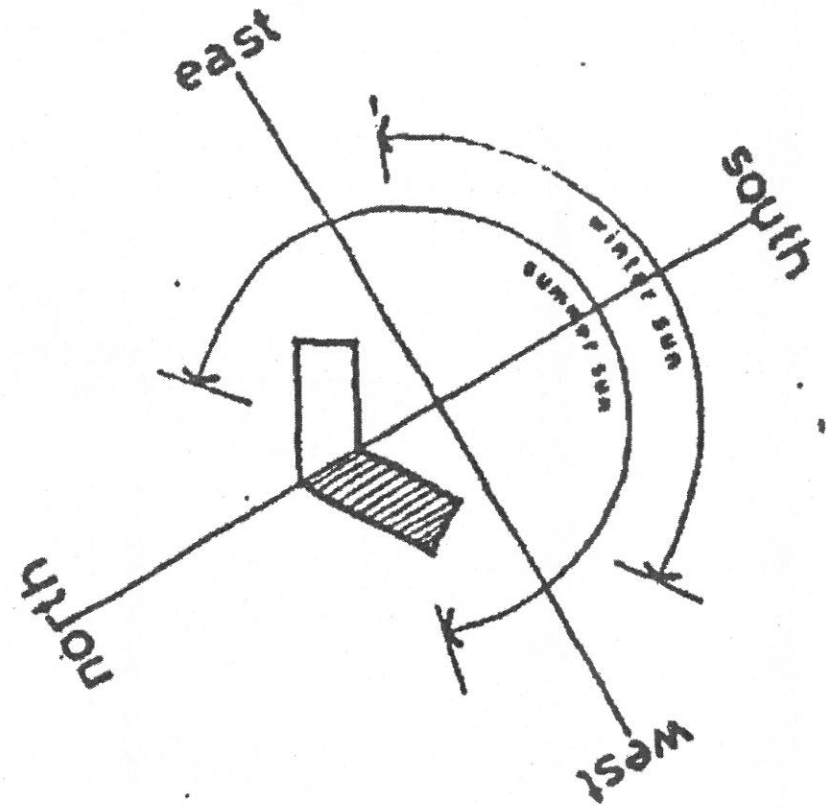
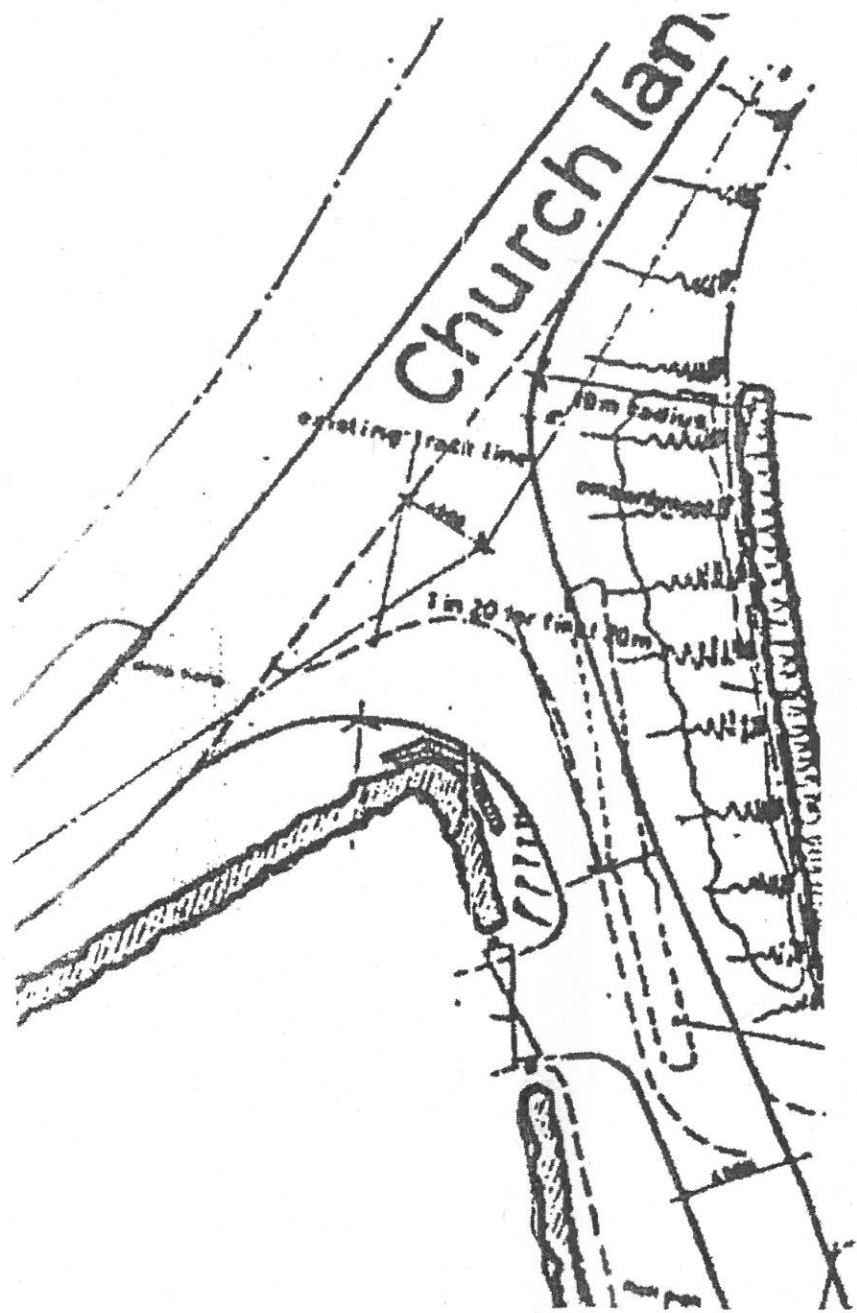


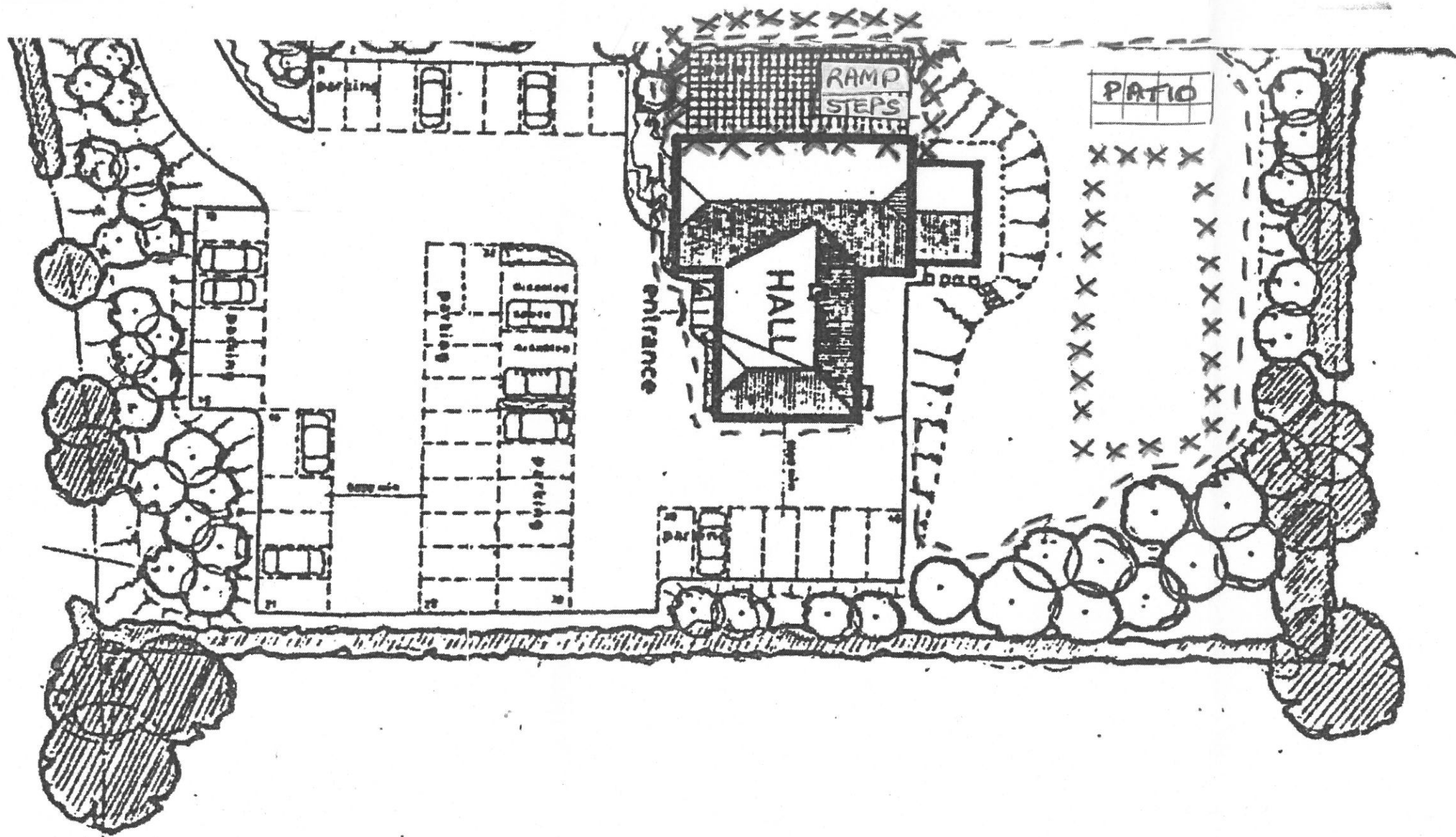
FE = FIRE EXIT
 FE(R) = FIRE EXIT WITH RAMP
 FQ = FIRE FIGHTING EQUIPMENT WATER OR CO2
 FIRE BLANKET = FB

PREMPLAN

05/01/754/PREMIC

CLIDDESSEN MILLENNIUM VILLAGE HALL
PREMISES SITE PLAN
GENERAL ARRANGEMENT FOR ACCESS & DISPERSAL
SCALE: OTHER THAN 1:100





Site plan reduced plan

LOG

----- Boundary within which sale of alcohol will take place

XXXXXXXXXXXX Areas where a marquee may be sited for dancing, recorded music, sale or consumption of alcohol